

C.R. No. \_\_\_\_\_ Road Name \_\_\_\_\_

TOWNSHIP \_\_\_\_\_

**JEFFERSON COUNTY, OHIO  
HIGHWAY USE  
PERMIT APPLICATION**

See Instructions on Back of Sheet

TO: Board of Jefferson County Commissioners  
c/o James F. Branagan, P.E., P.S.  
Jefferson County Engineer  
598 State Route 43  
Steubenville, Ohio 43952

Date \_\_\_\_\_

Gentlemen:

Application is hereby made by (1) \_\_\_\_\_

P.O. Address (2) \_\_\_\_\_

to (3) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

at the following described location (4) in \_\_\_\_\_ along  
Township across C.H. No. \_\_\_\_\_

Mi. \_\_\_\_\_ Ft. \_\_\_\_\_  N  E  W  S of \_\_\_\_\_

and in accordance with the attached plan \_\_\_\_\_ (5).

(6) Work will commence on or about \_\_\_\_\_ and will require \_\_\_\_\_  
days.

(7) Open cut of pavements shall not be permitted unless no reasonable alternate method is available

If the proposed installation requires the opening of the pavement give the following information

A. Conditions necessitating opening of pavement \_\_\_\_\_

B. The opening to be made in the pavement will be \_\_\_\_\_ feet long by \_\_\_\_\_ wide and \_\_\_\_\_ feet deep.

C. Pavement is to be replaced by:

(a) \_\_\_\_\_ as directed by  
and to complete satisfaction of the Jefferson County Engineer

(b) We hereby agree to backfill the trench of said opening in compliance with the standards of the Jefferson  
County Engineer as set forth herein using construction methods, and materials, and workmanship so  
prescribed in Part L. (Site Restoration), Section I of the Jefferson County Commissioner's Highway Use  
Manual .

(8) All work requiring men or vehicles on the pavement or shoulders or shoulders shall comply with all the  
requirements

of the Ohio Manual of Uniform Traffic Control Devices. Failure to comply with this requirement will be cause for  
immediate suspension of the permit until the proper traffic controls have been provided.

(9) We agree to comply with all the conditions, restrictions and regulations of the Jefferson County Commissioner's  
Highway Use Manual..

Contractor or Subcontractor:

Company \_\_\_\_\_

(A) \_\_\_\_\_

By \_\_\_\_\_

(B) \_\_\_\_\_

Title \_\_\_\_\_

(C) \_\_\_\_\_

Phone No. \_\_\_\_\_

**INSTRUCTIONS**

- (1) Owner of proposed installation (application by contractor not acceptable).
- (2) Mailing address of Owner
- (3) State fully and completely type of installation proposed.  
 If pole line give the following information:  
 Number of poles, total length of line, type of wire, character of service, vertical clearance over pavement, and voltage if power line.  
 If pipe line give the following information:  
 Type of service (water, oil, gas, sewer-sanitary or storm, etc.); if carrying liquid or gas under pressure, state pounds per square inch internal diameter, wall thickness of pipe, kind and grade of pipe, length of line and proposed location with respect to pavement right-of-way line; if pipe or conduit is to cross highway and crossing cannot be made without disturbing pavement, advise conditions requiring such method of installation.
- (4) Give Township, County Route and distance from some geographical point, such as intersecting highways, city or village corporation limits, section lines, county or township highways.
- (5) Attach three (3) copies of a plan showing the proposed location of installation with reference to pavement, right-of-way line, and owner's property lines. If installation crosses the highway, show cross section of present roadway and proposed installation. (Plan should show information listed under Item (4).).
- (6) Give anticipated dates for beginning and for completion of proposed installation.

**TO BE FILLED IN BY JEFFERSON COUNTY ENGINEER:**

C.H. NO. \_\_\_\_\_ ROAD NAME \_\_\_\_\_ TOWNSHIP \_\_\_\_\_

WIDTH OF R/W \_\_\_\_\_ FEET WIDTH OF PAVEMENT \_\_\_\_\_ FEET

POSSIBLE FUTURE EXPANSION \_\_\_\_\_

TYPE OF SURFACE \_\_\_\_\_ THICKNESS \_\_\_\_\_ BASE \_\_\_\_\_ THICKNESS \_\_\_\_\_

DITCH DEPTH \_\_\_\_\_ RAISED CURB \_\_\_\_\_ BERM WIDTH \_\_\_\_\_

SHALL PERMIT BE GRANTED \_\_\_\_\_

WHAT, IF ANY, ADDITIONAL REQUIREMENTS ARE TO BE IMPOSED \_\_\_\_\_

PERMIT NO. \_\_\_\_\_ BY \_\_\_\_\_

DATE ASSIGNED \_\_\_\_\_ TITLE \_\_\_\_\_

**Inspections:**

	Needed	Completed	Date	Initials	Notes
Pre-Construction :					
During Construction :					
Post-Construction :					